

**Alberta College of Social Workers
Private Practice Committee**

TERMS OF REFERENCE

Purpose:

- To support social workers in private practice and act as a resource to help guide others in similar positions
- To manage the Private Practice Roster and keep in current
- To act as a resource and report back to the ACSW
- To ensure best practices are adhered to
- To promote, market and increase the private practice business

Goals:

- To promote skilled and ethical social work practice in private practice, following the Health Professions Act and best practice
- To establish and promote a province wide network of social workers in private practice through maintenance of the Private Practice Roster
- To facilitate linkages among social workers in private practice throughout the province to enhance practice, consultation, advocacy, training, mentorship, professional development and self care
- To increase the profile of social work in private practice
- To develop, publish and evaluate materials related to social work in private practice settings
- To create opportunities for social workers to share information and experiences within private practice across the province
- To advocate for the recognition of social work private practice in Alberta.

Membership:

- Membership is open to those currently in or interested in private practice
- The maximum number of committee members is 14 including the chair for logistics purposes because we meet via telephone, should we have access to face-to-face meeting membership could be expanded

Officers:

- Chairs or Co-chairs will be chosen from the committee members

Meetings:

- The committee will meet at least four times per year with three of these by tele-conference and one face to face

Terms of Office:

- The position of Chair is to be of two-year duration and these individuals can be re-appointed.

Accountable to:

- Alberta College of Social Workers (Council) and the Staff Liaison : Manager, Professional Practice Support

Circulation of Minutes:

- Minutes to be forwarded to committee members and to the ACSW office.

Date Accepted By Council:

- September 9, 2016

Date Revised:

- July 2016

Terms of Reference to be reviewed:

- Every five years or as deemed necessary